



गार्डन रीच शिपबिल्डर्स एंड इंजीनियर्स लिमिटेड
Garden Reach Shipbuilders & Engineers Ltd.

(भारत सरकार का उपक्रम, रक्षा मंत्रालय)
(A Government of India Undertaking, Ministry of Defence)
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Frequently asked questions

Employment Notification No. 2026/05 (J & OP)
23 answers, grouped by topic

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Question 23

Eligibility (1 of 2)

Questions 1 to 3

01

What is the maximum age limit for different posts?

- For Journeyman: Max. 26 years as on 01.10.2026 for UR / GEN / EWS
- For Driver: Max. 32 years as on 01.10.2026 for UR / GEN / EWS

02

What are the categories of the candidates?

- UR / GEN: Un-Reserved / General
- EWS: Economically Weaker Section
- OBC (NCL): Other Backward Classes (Non-Creamy Layer)
- SC: Scheduled Caste
- ST: Scheduled Tribe
- PwBD: Persons with Benchmark Disabilities

03

What are the age relaxations for various categories?

- Maximum age after all relaxations: 56 years, for all categories (SC / ST / OBC / PwBD / Ex-Servicemen) and for internal candidates
- General / EWS: none.
- OBC (NCL) / Ex-Trade Apprentice / Ex-Agniveers : 3 years.
- SC / ST / Ex-Agniveers & First batch of GOI Agnipath Scheme: 5 years
- PwBD: 10 years. : 3 years

Eligibility (2 of 2)

Questions 4 to 5

04

How can SC / ST / OBC / EWS candidates apply when there is no vacancy in their reserved category?

- They are treated as General candidates, with no relaxation in any criteria
- They may indicate their actual category in the online application to get any fee concession that applies

05

What is the cut-off date for determining all the eligibility criteria?

- Cut-off date for determining all the eligibility criteria is 01.10.2026.

Getting ready (1 of 3)

Questions 6 to 7

06

What documents or information should be kept ready before applying?

- E-mail ID and mobile number, each valid for at least one year
- Personal data, educational qualifications, experience and other details
- Debit card / credit card / UPI / net banking details, if a fee applies
- Recent photograph (not more than 3 weeks old) and signature in black ink: JPG / JPEG, 50 KB each
- PDF scans of less than 300 KB each: proof of date of birth (Matriculation / 10th certificate), NAC / NCT Mark Sheet and Certificate, experience certificates, if applicable
- If applicable: PwD certificate, discharge / service certificate (ex-servicemen), Ex-Agniveer Experience Certificate, caste certificate (SC / ST, OBC NCL), income and asset certificate (EWS), Non-Creamy Layer declaration (OBC NCL), all in the prescribed format, and a scribe certificate

07

Can I apply for more than one post?

- Filling more than one application for the same post / trade can get your candidature cancelled

Getting ready (2 of 3)

Questions 8 to 10

08

What if I do not have an email ID?

- A valid email ID is mandatory
- All future communication with the candidate is through e-mail

09

How do I register for the online application?

- Register with your name, date of birth, valid email ID, mobile number and a password
- Name, date of birth, mobile number and email ID can't be changed or corrected during the application process
- Enter your name and other details exactly as on your educational certificates

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What if I forget my login ID and password?

- Your login ID is the email ID you gave at registration
- It is mailed to you after you register, together with your password
- An auto-generated mail with your registration details is also sent

Getting ready (3 of 3)

Question 11

11

I have created the initial registration and filled half of my application form. Can I complete my form on the last date?

- Complete your registration as early as possible, to avoid the last-minute rush
- Heavy traffic on the last date slows the server

Fee and payment (1 of 2)

Questions 12 to 15

12

What is the application fee?

- Rs. 472, remitted online through the payment gateway
- SC / ST / PWD / Internal candidates are exempted from the fee

13

What are the methods to pay the application fee?

- Pay with any one of: debit card, credit card, UPI or net banking

14

Money is debited from my account, but the application portal shows payment failed. What should I do?

- If money is deducted but no Application Number is generated, the registration has failed
- Pay again on the online registration portal before the last date of online registration
- The extra money deducted is credited back to your source account within 10 to 15 working days

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How do I claim a refund of the fee?

- The application fee is non-refundable
- Check your eligibility for the post before you apply

Fee and payment (2 of 2)

Questions 16 to 17

16

What is an auto-generated application number?

- A unique number allotted when your online application form is successfully submitted
- It appears on the print version of the form
- You need it to access, download and print your admit card

17

When is the registration process completed?

- Once, after payment, you have the auto-generated Application Number along with the online application form
- You are then a provisionally registered candidate

Corrections and help (1 of 2)

Questions 18 to 20

18

I have entered some incorrect details in the online application form. How can I correct them?

- Take utmost care while filling in the form
- There is no provision to correct details once the form is submitted
- Requests to change your mailing address, email ID, category, post or other declared information won't be entertained

19

I did not receive the email intimation for registration of my application.

- Confirmation emails carry your Email-ID / User ID, Date of Birth, Post Applied and Password
- Delivery depends on a correct email ID and on your provider not filtering them as spam / bulk mail or bouncing them
- If you don't receive them, don't expect replies from us

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I did not receive the acknowledgement / reply to my email communication.

- The “Reply to” address is only for genuine communications
- Don't use it to send back “Acknowledgment” emails: the mail server deletes them automatically

Corrections and help (2 of 2)

Questions 21 to 22

21

What details should I provide while writing about a problem?

- Application No. (if allotted), Email ID, Date of birth, Post applied for, and your full name as entered in the application
- For a failure or error message: a screenshot in JPG, GIF or MS Word format
- Optionally, your PC details: operating system, and the browser with its version

22

What is the email ID for clarification?

- For problems submitting the application online, write to grse18@jobapply.in

After you apply

Question 23

23

Do I need to take a print-out of the Admit Card for the written test?

- Yes: print your valid Photo Admit Card using your Online Application Number and the other details asked
- Bring it at the time of the examination

Read this: e-mail only

A

E-mail only

All communication with candidates is by e-mail. Keep your email ID valid for at least one year.

B

Website updates

The schedule, written test admit card and other information are uploaded on the GRSE website or sent by email.

C

Your responsibility

Receiving, downloading and printing your written test admit card, or any other information, is the candidate's responsibility.

D

Not GRSE's responsibility

Emails lost because of an invalid or wrong email ID, delivered to Spam / Bulk folders, delayed or missed because you didn't check your mail or the website in time, or blocked by a DND-activated mobile number.