NATIONAL HIGH SPEED RAIL CORPORATION LIMITED
नेशनल हाई स्पीड रेल कॉर्पोरेशन लिमिटेड

FREQUENTLY ASKED QUESTIONS

<table>
<tr><th>S. No.</th><th>QUERY</th><th>CLARIFICATION</th></tr>
<tr><td>1.</td><td>Is the application / registration form available offline?</td><td>No. Interested and eligible candidates can apply only through the ONLINE mode available at National High Speed Rail Corporation Limited (NHSRCL) website: https://www.nhsrcl.in/

No other means / mode / format of application will be accepted</td></tr>
<tr><td>2.</td><td>What are the categories of the candidates?</td><td>The categories are:
1. UR - Un-Reserved
2. EWS – Economically Weaker Section
3. OBC (NCL) - Other Backward Classes (Non-Creamy Layer)
4. SC - Scheduled Caste
5. ST - Scheduled Tribe</td></tr>
<tr><td>3.</td><td>What is the cut-off date for determining eligibility criteria in terms of experience?</td><td>The cut-off date for determining experience shall be 31.07.2025</td></tr>
<tr><td>4.</td><td>What is the application fee?</td><td>UR, OBC, EWS Candidate is required to pay a non-refundable fee as mentioned below –
<table><tr><th>S. No.</th><th>Categories</th><th colspan="2">Non-refundable application fee</th></tr><tr><td>1.</td><td>UR | OBC (NCL) | EWS</td><td>INR 400/-</td><td>Plus additional bank processing charges, if any</td></tr></table>
• SC/ST/Women candidates are not required to pay any Application Fee.</td></tr>
<tr><td>5.</td><td>What are the documents or information should be kept ready by a candidate before applying?</td><td>Candidate should have:
a. Valid e-mail ID, and mobile no.
b. Latest passport size photograph in digital format (jpeg file only of 20KB-50KB size).
c. Scanned image of his/her Signature in digital format (jpeg file only of 10KB-20KB size).
d. Details of Qualification and Experience.
e. Documentary proof of Date of Birth (Matriculation /10th Certificate)
f. Final/Provisional Degree/Certificate and Marksheet for Graduation/ Post Graduation, as applicable
g. Final/Provisional Degree/Certificate and Marksheet for Professional Qualification, as applicable
h. Caste Certificate in respect of reserved categories
i. Experience Certificate, Pay Scale Documents, as applicable.</td></tr>
<tr><td>6.</td><td>Can I apply for more than one post?</td><td>A candidate can apply for more than one post within the advertisement and across the multiple advertisements released by NHSRCL. To apply for multiple posts, the candidate should apply using the same Email ID for all the posts he/she is applying for. Also, please note that the candidate must create individual login for each post applying and make</td></tr>
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		sure that your Name, Date of Birth, Mobile No. should be filled correctly so that there will be no mismatch. In case of a mismatch in any of the details entered by the candidate, he / she will not be able to register for multiple posts. (However, multiple applications for the same post is not permitted.)
7.	**What if I do not have an email ID?**	It is mandatory to have a valid e-mail id since all future communication with the candidate shall be made through e-mail.
8.	**How do I register for the online application?**	You have to register for the online application process with your name, a valid e- mail id, mobile no, date of birth, post applied and a password. **The name, mobile no, date of birth and e-mail ID provided at the time of registration cannot be changed or corrected throughout the application process**. Please ensure to fill your name and other details correctly as per your educational certificates.
9.	**What if I forget my log-in Id and password or want to change them in future?**	**The name and e-mail id provided at the time of registration cannot be changed or corrected throughout the application process.** If you provide a valid and active e-mail id, the log-in id which is same as the e-mail id given at the time of registration will be mailed to that e-mail address after you register for the online application system. Your password is also sent in this mail, which you can refer to if you forget the password. An auto generated mail will be sent to your registered email id with details of your registration made.
10.	**Which are the documents to be sent?**	The candidate should take a printout of the Application form duly submitted online on a good quality A-4 size paper and enclose therein requisite copy of documents (self-attested) as per the checklist mentioned as below and send the same by post/hand so as to reach National High Speed Rail Corporation Limited on or before last date for receipt of hard copy of applications as indicated in the vacancy notice. 1. Matriculation Certificate indicating Date of Birth OR Birth Certificate issued by the Registrar of Births and Deaths, the Municipal Corporation, or any other authority designated under the Registration of Births and Deaths Act, 1969. 2. 10+2 OR Equivalent examination mark-sheet. In case of 10+3 Diploma, enclose all semester's mark-sheet & diploma certificate. 3. All Marksheets and certificates in support of Essential Qualification as per the advertisement. 4. All Marksheets and certificates of Additional Qualification, if any. 5. Experience certificates for previous organization and current organization clearly indicating the length and line of experience and pay scale as per the eligibility conditions. 6. Community Certificate (if applicable). 7. Proof of Payscale as applicable in the eligibility criteria. 8. Valid ID proof (PAN/Driving License/Voter id card/Aadhar). **In cases where first name is also changed upon marriage or name is changed due to reasons other than marriage, only a duly attested copy of the Gazette Notification from respective Central/State Government shall be accepted. Application form and duly attested copies of the above mentioned documents must be sent in a sealed envelope superscribed as 'Application for the post of **<< Name of Post >> vide Vacancy**

		Notice no << Vacancy Notice No >> and it should be addressed to "General Manager (HR), National High Speed Rail Corporation Limited (NHSRCL), World Trade Centre, Tower D, 5th Floor, Nauroji Nagar, New Delhi-110029 " **Documents should be properly stapled with the application form in the same order as provided in the Checklist. Incomplete Applications shall not be processed further, and no intimation shall be sent in this regard.
11.	**What is the last date for receipt of a hard copy of online application along with the supported documents?**	The last date for receipt of hard copy of online application along with relevant documents at NHSRCL Corporate Office, New Delhi is 18:00 hrs on is **22.09.2025**.
12.	**What is an auto generated Application Number?**	An auto generated Application Number is a unique number allotted to you on successful submission of online application form and will appear on print version of the application form.
13.	**When is the registration process completed?**	After making the payment, if you have got the auto generated Application Number, along with the online application form then only your registration process will be treated as completed and you will be considered as a provisionally registered candidate. However, your application shall be considered only after hard copy of the same along with supporting documents are reached at NHSRCL Corporate Office before last date for submitting hard copy of applications.
14.	**I have created the initial registration and filled in half of my application form. Can I complete my form on the last date of the application process?**	It is advised to candidates to complete their registration process at the earliest, to avoid any last-minute rush. As the number of candidates applying on the last date of application is quite high in comparison to the start of the application, it is more favorable to the candidate if they complete their process right on time, i.e., before the last date to avoid slow network processing due to heavy rush on server.
15.	**I have entered some incorrect details in the Online Application Form. How can I correct the same?**	Candidates are requested to take the utmost care while filling in the details in online application form. There is no provision for correcting the details entered in the online application form once the same is submitted. No such request will be entertained by email.
16.	**I did not receive the email intimation for registration of my application?**	"Email-ID / User ID", “Date of Birth", "Post Applied" and "Password" are also sent by auto-response Confirmation emails. Delivery of these emails purely depends upon the correctness of E-Mail ID provided, Policy of your E-Mail Service Provider to accept and Divert such emails under Bulk or Spam Mails or bounce back of such mails without accepting it due to heavy number of emails generated by our Applications. Therefore, please do not expect replies from us, if you do not receive such confirmation / auto-response Emails.
17.	**To which address should I send the printout of Online Application Form?**	Application form and duly attested copies of the above mentioned documents must be sent in a sealed envelope superscribed as 'Application for the post of **<< Name of Post >> vide Vacancy Notice no << Vacancy Notice No >> and it should be addressed to "General Manager (HR), National High Speed Rail Corporation Limited (NHSRCL), World Trade Centre, Tower D, 5th Floor, Nauroji Nagar, New Delhi-110029 "** **Documents should be properly stapled with the application form in the same order as provided in the Checklist. Incomplete Applications shall not be processed further and no intimation shall be sent in this regard.

18.	**I did not receive the acknowledgement / reply to my email communication?**	"Reply to" Email Id for the Application is created for the convenience of the candidates for genuine communications. Please do not use this address to send back the emails for "Acknowledgment" etc. Our Email Server is configured to delete such emails automatically
19.	**What details should I provide while writing for the problem?**	Please do not forget to provide the following details while writing to us: (1) APPLICATION NO. (in case allotted) (2) EMAIL-ID (3) DATE OF BIRTH (4) POST APPLIED FOR & (5) FULL NAME as entered in application. In case of application failure or any error message, we would like to have the screenshot of the error in JPG, GIF format or MS Word file. Additionally, you may provide the PC Details including the Operating System (like Windows XP, Vista, Linux etc.) & Internet Browser & version (like Internet Explorer 6.0, Mozilla 3.0, Firefox 3.5 etc.) used.
20.	**What is the Email ID for clarification?**	In case of any problems faced by the candidates for submitting the Application through ONLINE, they may send email to company's email id: **nhsrcl@jobapply.in**

Registration Process will be completed only on receipt of duly completed Print Version (hardcopy) along with documents as mentioned above.

Application form and duly attested copies of the above mentioned documents must be sent in a sealed envelope superscribed as 'Application for the post of **<< Name of Post >> vide Vacancy Notice no << Vacancy Notice No >> and it should be addressed to "General Manager (HR), National High Speed Rail Corporation Limited (NHSRCL), World Trade Centre, Tower D, 5th Floor, Nauroji Nagar, New Delhi-110029 "**

**Documents should be properly stapled with the application form in the same order as provided in the Checklist. Incomplete Applications shall not be processed further and no intimation shall be sent in this regard.

All communications with candidates can be done through e-mail only. Email-ID should be valid for at least one year. All information regarding schedule, Interview Call Letter etc. shall be uploaded on NHSRCL website/provided through email. Responsibility of receiving, downloading and printing of Interview Call Letter or any other information shall be of the candidate only. NHSRCL will not be responsible for any loss of e-mail sent, due to invalid / wrong e-mail ID provided by the candidate or delivery of e-mails to Spam / Bulk mail folder or for delay / non-receipt of information if a candidate fails to access his / her mail / website in time or DND activated mobile no. etc.