

## REQUIREMENT OF YOUNG PROFESSIONALS AND CONSULTANTS IN APEDA

1. Agriculture and Processed Food Products Export Development Authority (APEDA) is looking to engage the services of Young Professionals (19) (YPs) and Consultants (10) on contract basis. The position is to be filled on short term contract basis for a period of three years, on year to year basis on the basis of review of individual performance.

**Competent Authority reserves the right to increase or decrease number of YPs and Consultants indicated in the Circular.**

2. Candidates/Applicants having **at least 1 year experience in the related field only need to** apply for the position of Young Professionals. Candidates/Applicants having at least 3 years' experience in the related field may apply for the position of Young Professionals and Consultants.
3. The Competent Authority reserves the right to check the claim of experience as to what is related field as claimed by the candidate/applicant and its decision will be final and binding.
4. The Competent Authority reserves the right to cancel any application/candidature at its discretion and no correspondence in this regard will be entertained from the applicant.
5. Wrong declaration / submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
6. APEDA has the right to terminate the contract at any time, due to non-performance or without assigning any reason.
7. For details of eligibility, experience, terms and conditions, please go through the information circular boxes for Young Professionals and Consultants provided on the portal.
8. **Selection Process:** (i) The selection of shortlisted candidates who fulfill requisite EQ, Experience, Age limit will include (a) a written test [**Remote Proctored Internet Based Test (IBT)**] consisting of objective type questions as given below and (b) online interview of shortlisted candidates:

Section	Section Name	No. of Questions	Marks
1	General Awareness, English, Reasoning (Common for all)	50	50
2	APEDA / Agri. Export Related (Common for all) 25 questions from the following topics: i. General IQ / general awareness about the agriculture sector in the country including knowledge of functioning of Government Departments (Central/States)/their agencies and other stakeholders and various schemes announced and being implemented at various levels. ii. Understanding of agriculture production and export – overall agriculture production in the country and state specific information. Role and functioning of APEDA and State nodal agencies and other stakeholders in promotion and development of agri and processed food exports. NPOP/Certification under NPOP/ APEDA Act/ TRACE NETS/RCMC/COE etc. iii. Managerial ability iv. Understanding about International Trade and export process – About WTO /tariff structure and practice of international agreements)	25	25
3	Position specific (Domain Knowledge) 25 Questions** from the subject concerned at PG level/BVSC/B.Tech/B.L./LLB	25	25
<b>TOTAL</b>		<b>100</b>	<b>100</b>
<ul style="list-style-type: none"> <li>• Each objective type question will have four answer options and will carry one mark.</li> <li>• There will be 25% negative marking for every wrong answer</li> <li>• The duration of test will be 2 hours</li> </ul>			

**\*\*25 Questions will be from the subject concerned at PG level/BVSc/B.Tech/B.L./LLB mentioned below:**

1	MBA in International Business
2	MBA in Agri. Business Management
3	MBA in Foreign Trade / International Trade
4	Master Degree in Agriculture
5	Master Degree in Horticulture
6	Master Degree in Food Processing
7	Master Degree in Food Science/Food Science and Technology/Food Technology
8	Master Degree in Quality Management
9	BVSc
10	MBA General
11	MBA in Finance
12	Master Degree in Public Relations/Mass Communication/Journalism
13	MBA in Marketing
14	Bachelor of Law
15	B.E/B. Tech in Textile Engineering or Textile Technology
16	Master Degree in Environmental Science
17	Master Degree in Aquaculture/Aquaculture & Fisheries/Fisheries/Fisheries Science/Marine Biology/ Marine Biology & Fisheries

**Note:-**

- a) For Young Professionals- Candidate possessing BVSc or BVSc with MBA/Master Degree in the subject concerned will get the 25 questions in Section 3 of the Written Test (IBT) in BVSc subject.
  - b) For Consultants- Candidate possessing BL/LLB or BL/LLB with MBA/Master Degree in the subject concerned will get the 25 questions in Section 3 of the Written Test (IBT) in Bachelor of Law subject.
  - c) For Consultants- Candidate possessing B.E/B.Tech in Textile Engineering or Textile Technology or B.E/B.Tech in Textile Engineering or Textile Technology with MBA/Master Degree in the subject concerned will get the 25 questions in Section 3 of the Written Test (IBT) in B.E./B.Tech in Textile Engineering / Textile Technology.
  - d) Candidate possessing both MBA and Master Degree in the subject concerned will get the 25 questions in Section 3 of the Written Test (IBT) in MBA in the subject concerned.
9. The online interview will carry 50 marks. APEDA reserves the right to prescribe minimum marks to be obtained for further shortlisting of candidates for holding online interviews. Broad topics for the interview are:
- a. General IQ / general awareness about the agriculture sector in the country including knowledge of functioning of Government Departments (Central/States)/their agencies and other stakeholders and various schemes announced and being implemented at various levels.
  - b. Understanding of agriculture production and export – overall agriculture production in the country and state specific information. Role and functioning of APEDA and State nodal agencies and other stakeholders in promotion and development of Agri and processed food exports. NPOP/Certification under NPOP/ APEDA Act/ TRACE NETS/RCMC/COE etc.

- c. Managerial ability
- d. Understanding about International Trade and export process – About WTO /tariff structure and practice of international agreements.

It is informed that the above items are *only indicative and not exhaustive*. The Interview Board has the liberty to elicit questions on other subjects which are found relevant.

10. The merit list will be prepared on the basis of combined marks obtained from IBT and online interviews.
11. **The requirements on the part of applicants/candidates to undergo IBT and online interviews are as under:**
  - Candidates must ensure to sit in a well-lit room with proper light on their face and in a quiet place
  - Ensuring no other person enters/ interferes during the scheduled test/ interview
  - No use of mobile phone or any gadgets during test/ interview
  - **Minimum System requirement for Remote Proctored Internet Based Test (IBT) are given below:**
    - a. **Computer System:** Either a laptop or desktop-PC, with working webcam and mic.
    - b. **Network:** A stable internet connection with proper speed (Upload Speed: Minimum Speed $\geq$  512 kbps)
    - c. **Supported Browsers:** Chrome version 63 and above and Firefox version 52 and above
    - d. **Operating System:** Licensed Windows OS (Version 7 and above).
    - e. **Memory:** 65MB permanent free space on the default hard drive.
12. Candidate will be continuously monitored by Human Proctor & Artificial Intelligence Software, **Use of any unfair means/ malpractice** may lead to termination of the test and rejection of candidature/application.
13. Applicants/candidates desirous of submitting applications for the above positions should meet the above requirements and for any lapse on their part (including disruption in power supply/internet/broadband facility during the course of IBT/online interviews), APEDA will not take any responsibility and will not entertain any request / communication from the applicants/candidates to re-schedule or postpone IBT or online interviews.
14. Interested persons may apply online by clicking the 'Apply Online' box on the portal
15. Only single online application needs to be made for Young Professional or Consultant or both depending on meeting the eligibility conditions. Multiple applications will be liable to be rejected summarily. Mere submission of the application does not confirm any right on the applicant to be called for interview.