

NATIONAL GREEN TRIBUNAL

(Principal Bench)

Faridkot House, Copernicus Marg, New Delhi

No. NGT (PB) 07/Advt./2014

Dated : 23.11..2014

Applications are invited from Indian nationals in the prescribed proforma for direct recruitment to following posts in the National Green Tribunal, at its Principal Bench at New Delhi and four Zonal Benches at Bhopal, Chennai, Pune and Kolkata :

I. Table "A":

Post Code	Name of the Post	No. of Posts	Age limit	Education and other Qualifications
1	Private Secretary in PB-2 Rs. 9,300-34,800/- (GP-4800)	11 (8 GEN, 2 OBC & 1 SC) (3 at New Delhi 2 at Chennai, 2 at Bhopal, 2 at Pune & 2 at Kolkata)	21-40 years	Essential :- (1) Officers possessing Bachelor's degree from recognized University holding post of Court Master/Stenographer Grade "C" with at least two years regular service in the grade pay of Rs. 4600 in PB-2 (Rs. 9300-34800) [pre-revised 6500-200-10500] in Central/ State Government/ Courts/Tribunals and possessing a speed of 100 words per minute in shorthand and 40 words per minute in type writing (English). (2) Computer Training Course of at least 6 months duration from recognised institution. Desirable - Degree in Law
2	Assistant (Judicial) in PB- 2 Rs. 9300 - 34800 (GP-4200)	5 (3 GEN, 1 SC, 1 ST) (3 at Chennai) (2 at Bhopal)	21-30 years	Essential:- (1) LLB/Degree in Law (Regular Course) from a university recognised by the Bar Council of India with minimum 55% marks (2) Computer Training Course of at least 6 months duration from recognised institution. Desirable - Preference will be given to candidates possessing a degree with Environmental Studies/Science as one of the subject; or Having 2 years working experience in the field of environment
3	Librarian In PB-2 Rs. 9300-34800 (GP-4200)	5(4 GEN, 1 OBC) (1 at New Delhi 1 at Chennai, 1 at Bhopal, 1 at Pune, & 1 at Kolkata)	21-30 years	Essential:- (1) Bachelors Degree in Library Science or Library and Information Science of a recognized University/Institute; with minimum 55% marks (2) Two years professional experience in a Library under Central/State Government/Autonomous or Statuary organization/PSU/University or recognized research or Educational Institution Desirable : Diploma in Computer Application from a recognised University or Institute.
4	Stenographer Grade-D in PB-1 Rs.5200-20200 (GP-2400)	6 (3 GEN, 3 OBC) (2 at Chennai, 2 at Bhopal, 1 at Pune, & 1 at Kolkata)	21-27 years	Essential:- (1) Graduation from a recognized University with at least 55% marks. (2) Skill Test Norms: Dictation : 10 mts @ 80 w.p.m. Transcription : 50 mts (Eng.) (on computer) (3) Computer Training Course of at least 6 months duration from a recognized institution.

For Post Codes 1 to 4: Candidates are required to apply online only through NGT website www.greentribunal.gov.in.

Online registration will commence from **26 Nov., 2014** and the last date for online registration is **20 December 2014**. No other means/mode of submission of applications will be accepted. Candidates applying online are required to take printout of their online application form having auto generated unique online registration number for submitting at the time of interview, if shortlisted.

II. Table "B"

5	Peon/Orderly/Court Attendant In PB-1, Rs. 5200-20200 (GP-1800)	24 (14 GEN, 6 OBC, 3 SC, 1 ST), (8 at New Delhi 4 at Chennai, 4 at Bhopal, 4 at Pune, & 4 at Kolkata)	18-27 years	Essential Matriculation or equivalent pass Or ITI (Civil / Electrical / Electronic / Computers) pass from recognized institution/board.
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For Post Code 5 : Applications may be submitted either online or offline from **26th November, 2014**. The last date for applying online/offline is **20 December 2014**. Candidates applying online are required to apply online only through NGT website www.greentribunal.gov.in and take printout of their online application form having auto generated unique online application number for submitting at the time of interview, if shortlisted.

Candidates applying offline are required to apply only on the format with auto generated unique application number, downloaded, from NGT website www.greentribunal.gov.in, by entering the required particulars i.e., Post Applied For, Name and Date of Birth. The offline applications may be sent to the **Registrar General, National Green Tribunal, Faridkot House, Copernicus Marg, New Delhi-110001** in a sealed envelope with the words "**Application for the post of Peon/Orderly/Court Attendant**" written on top of it, so as to reach by **20 December 2014** positively. Incomplete, unsigned, the applications not on the prescribed format and received after the last date of receipt of applications shall be rejected summarily, without any notice to the candidate.

III. General instructions for all Posts

Notes : 1. Number of vacancies is likely to vary. 2. For reservation, Model Reservation Roster (MRR) will be followed. 3. Upper age relaxable upto 40 years for Govt./NGT Servants. 4. Upper age limit for Sch. Castes, Sch. Tribes, OBCs and other special categories of persons is relaxable in accordance with instructions or orders issued by the Central Government issued from time to time. 5. The crucial date for determining the age limit shall be closing date for receipt of applications. 6. Separate application may be submitted for each post applied for. 7. The applications may be shortlisted according to the criteria as may be prescribed for the purpose. 8. The details like General Conditions, eligibility, selection process, how to apply etc. can be viewed from website of the National Green Tribunal (www.greentribunal.gov.in). 9. The candidates in service may send advance application on the condition that, the requisite "**NOC**" will be submitted at the time of the interview. 10. Skill Test and interviews, as the case may be, shall be conducted at the Principal Bench or respective Zonal Benches at Chennai, Bhopal, Pune or Kolkata, depending upon sufficient number of applications.

(Sanjay Kumar)
Registrar General, NGT