



**NMDC Limited**  
(A Government of India Enterprise)  
"Khanij Bhavan", 10-3-311/A, Masab Tank, Hyderabad-500028  
CIN L13100TG1958GO1001674

### **RECRUITMENT OF EXECUTIVE TRAINEES THROUGH GATE - 2022**

NMDC Limited is a Navaratna Public Sector Enterprise under the Ministry of Steel, Government of India and a Multi locational, multi product and consistently profit making Mining & Mineral Exploration Organization with large turnover. NMDC is in the process of massive expansion and diversification both in India and abroad. NMDC is now inviting applications from eligible & willing, promising, dedicated energetic young Graduate Engineers to fill up the post of Executive Trainee in the following disciplines through GATE-2022.

Sl.No.	Discipline	No. of Posts
1.	Civil	04
2.	Electrical	13
3.	Materials Management	12
4.	Mechanical	13

**Note:** The No. of Posts indicated above is tentative and may vary depending upon organizational requirement.

### **2.0 QUALIFICATION:**

- i) Full time Bachelor's Degree in Engineering or Technology. A candidate with the prescribed degree identified for the disciplines as given below can only apply for the post of Executive Trainee in the respective disciplines.

Discipline advertised	Prescribed full time degrees in Engineering/Technology
Electrical	1. Electrical 2. Electrical & Electronics 3. Power Systems & High Voltage Engineering. 4. Power Electronics
Materials Management	1. Electrical/Mechanical/Civil
Mechanical	1. Mechanical 2. Mechanical & Automation 3. Industrial and Production Engineering 4. Mechanical Production 5. Production Engineering 6. Mining Machinery.
Civil	1. Degree in Civil Engineering

- ii) All qualifications must be from UGC recognized Indian University/UGC recognized Indian Deemed University or AICTE approved courses from Autonomous Indian Institutions/concerned Statutory Council (wherever applicable)
- iii) Candidates having 05 years B.E/B Tech + ME/M Tech integrated dual degree in Engineering in relevant disciplines shall also be considered.

- iv) The minimum percentage of marks in the above Degrees shall be 60% of marks in aggregate for Un-Reserved (UR), EwS and OBC(NCL) category.
- v) For Candidates belonging to SC/ST/PwBD category, the minimum percentage of marks in their respective Degree shall be 50%.
- vi) For Departmental candidates belonging to SC/ST/PwBD category, the minimum percentage of marks in their respective Degree shall be 45%.
- vii) For Departmental candidates belonging to Un-reserved category and OBC (NCL), the minimum percentage of marks in their respective Degree shall be 55%.

### **3.0 AGE LIMIT:**

Upper Age limit is 27 years as on last date of online application as described in point no. 6(b). Upper age limit is relaxable upto 5 years for SC/ST and 3 years for OBC (Non-Creamy Layer) and as per Govt. of India Guidelines for PwBDs/Ex. Servicemen on the maximum age of 27 years. For Departmental candidates (NMDC) age relaxation will be given up to 10 years.

### **4.0 CANDIDATES SHOULD HAVE APPEARED FOR GATE – 2022 PAPER AS DETAILED BELOW:**

<b>Engineering Discipline as advertised by NMDC</b>	<b>Disciplines / Branches of Engineering to be considered equivalent against NMDC Discipline</b>	<b>Corresponding GATE - 2022 Paper</b>	<b>Corresponding GATE – 2022 Paper Code</b>
Civil	1. Civil Engineering	Civil Engineering	CE
Electrical	1. Electrical 2. Electrical & Electronics 3. Power Systems & High Voltage Engineering. 4. Power Electronics	Electrical Engineering	EE
Materials Management	1. Electrical/Mechanical/Mining	Electrical Engineering/ Mechanical Engineering/ Civil Engineering	EE/ME/CE
Mechanical	1. Mechanical 2. Mechanical & Automation 3. Industrial and Production Engineering 4. Mechanical Production 5. Production Engineering 6. Mining Machinery.	Mechanical Engineering	ME

### **5.0 NUMBER OF POSTS AND RESERVATION:**

Category- Wise projected vacancies in each discipline are given below:

<b>Discipline</b>	<b>Vacancies (*)</b>						<b>Identified type of disabilities for PwBD**</b>
	<b>Total</b>	<b>UR</b>	<b>OBC (NCL)</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	
<b>Civil</b>	04	02	01	-	-	01	-----

<b>Electrical</b>	13	05	04	02	01	01	1.Deaf and hard of hearing 2.Locomotor Disability (***)OA, OL) including leprosy cured, dwarfism and acid attack victims 3.Combination of 1 & 2
<b>Materials Management</b>	12	05	03	02	01	01	
<b>Mechanical</b>	13	05	03	02	01	02	
<b>Total :</b>	42	17	11	06	03	05	

\* The No. of Posts indicated above is tentative and may vary depending upon organizational requirement.

\*\* 04 posts are reserved for Persons with Benchmark Disability (PwBD) in Civil, Electrical, Materials Management and Mechanical Disciplines on horizontal basis. This includes two carried forward vacancies for PwBD against Notification No. 02/2022 dated 05.03.2022.

\*\*\* OA- One Arm, OL- One Leg

## **6.0 HOW TO APPLY:**

Applications will be considered in on-line mode only. The candidate has to apply through on-line.

<b>Sl. No.</b>	<b>Particulars</b>
a	The eligible candidates should have appeared in GATE-2022 Test.
b	The candidates who had appeared for GATE-2022 and received their GATE-2022 score may apply online for recruitment of Executive Trainees in the above disciplines on the website <a href="http://www.nmdc.co.in">www.nmdc.co.in</a> (link available on the “Careers” page of the website). The site will be available/ activated from 10.00 AM on 28.06.2023 to 11.59 PM on 18.07.2023.
c	Please ensure that the GATE-2022 registration number, which is mentioned on your GATE-2022 Score card, is filled up correctly. Name should also be filled up as mentioned in GATE-2022 Score card. No request with respect to the change in any data entered by the candidate will be entertained once the application is submitted successfully.
d	For detailed notification along with its annexures for the above post, the candidates are advised to visit Career page of NMDC website i.e. <a href="http://www.nmdc.co.in">www.nmdc.co.in</a> . <b>In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only.</b>
e	Candidates are required to fill all the details on-line and upload all the relevant documents/ certificates as per the requirement of Notification.
f	Helpline email <a href="mailto:nmdc@jobapply.in">nmdc@jobapply.in</a> will be available between 10 AM and 6 PM on all working days to assist Technical aspect of online mode.
g	A candidate can apply for one post/discipline only. Candidates applying for more than one post/discipline will not be considered.
h	<b>Before applying on-line mode, candidates are advised to read the instructions of Notification carefully and will ensure that they must fulfill the essential requirements of the post and other conditions as mentioned in the Employment Notification, which will be available at NMDC web-site as mentioned at 6.0(d) above.</b>
i	An amount of Rs. 500/- (Rupees Five Hundred only) is to be paid by all the candidates as application fee which is non-refundable.
j	Candidates belonging to SC/ST/PwBD/Ex-servicemen categories and Departmental Candidates of NMDC Ltd. applying for the post will be exempted from paying Application Fee. Proof for fee exemption is to be attached as stated at point no.

	15.11(A). In the absence of above certificate or fee payment details his/her application will be rejected.
k	The payment can be made by using UPI/credit card/on-line net banking through SBI-Collect using Internet Banking integrated with on-line application. Transaction charges, if any, will be borne by the candidate. On successful completion of transaction, application form with Unique Transaction number and application number will be generated which is to be printed for record. If the candidate does not receive the application form with Unique Transaction number his/her on-line application will not be considered complete and he/she will have to make payment again. Failed transaction will be automatically refunded to the same account from which payment was originally made, within 10 working days.
l	Application fee once paid will not be refunded OR adjusted against any further notifications, also in case of cancellation of the notification for which application fee paid.
m	Before applying their online application, candidates are advised to keep the soft copy of the documents i.e. (i)recent passport size photograph (ii)10 <sup>th</sup> certificate (iii)Certificates in support of Qualification (iv)Caste/Category Certificate, SC/ST/OBC(NCL)/EWS/Disability Certificate etc. as applicable (v)GATE-2022 Score Card with registration number (vi) Mobile No., (vii) email id (viii) Scanned signature etc.
n	After applying “online”, the candidate is required to download the hard copy of filled in application form and keep the printout of the Application form which will be generated by the system after successful registration.
o	Call letters/admit cards will be sent through post/email. Call letters/admit cards can also be generated from Careers page of NMDC website. NMDC will not be responsible for any loss of email sent due to invalid/wrong email id provided by the candidate or postal delay/ non receipt of information by post. Only those candidates will be allowed to appear for Group Discussion & Interview who will produce valid call letter/admit card.
p	Candidates are required to mention their date of birth and name as per 10 <sup>th</sup> class certificate issued by the recognized Board.
q	Please ensure that the GATE-2022 registration number, which is mentioned on your GATE Score card, is filled up correctly. No request with respect to the change in any data entered by the candidate will be entertained once the application is submitted successfully.
r	<b>The candidates will be issued call letter / admit card based on their declaration in the Online application. Mere issue of call letter /admit card does not indicate that the eligibility of the candidate has been confirmed. The eligibility of the candidate will be confirmed after Document Verification at the time of Group Discussion &amp; Interview.</b>

## **7.0 MODE OF SELECTION :**

Eligible candidates must have appeared for Graduate Aptitude Test in Engineering (GATE – 2022). Based on the GATE 2022 marks and requirement, candidates will be shortlisted discipline wise, category wise for further selection process (GD & Interview). The final merit list will be prepared based on following weightage of marks. Please note that for Executive Trainee recruitment of NMDC Limited, GATE marks of 2022 will only be valid and GATE Score of 2021 or prior to that is not valid.

<b>Sl.No.</b>	<b>Component</b>	<b>Weightage (marks) Out of 100</b>
1.	GATE -2022 score in concerned discipline	70
2.	Group Discussion (GD)	15
3.	Interview	15

### **8.0 RATIO OF CANDIDATES TO BE CALLED FOR GROUP DISCUSSION & INTERVIEW:**

The candidates will be called for Group Discussion & Interview based on the marks secured in GATE – 2022 discipline wise, category wise in the ratio of 1:10 which is on the basis of the marks obtained in GATE – 2022. In case two or more candidates in same discipline and category secured equal marks in GATE -2022 and the ratio of 1:10 is increasing, all those candidates who secured equal marks will be called for Group Discussion & Interview irrespective of above ratio.

### **9.0 GROUP DISCUSSION & INTERVIEW:**

- i) Based on GATE -2022 Score, candidates will be called for Group Discussion and Interview discipline-wise & category-wise in the ratio 1:10.
- ii) The Group Discussion Committee will conduct the group discussions of the candidates. Topic for Group discussions shall be decided by the Group Discussion committee in advance. The topic for GD may be either discipline-specific or general.
- iii) Group discussions will be held discipline-wise & category-wise in batches. The number of candidates in each batch will be decided depending upon the number of candidates turning up for Group Discussion.
- iv) Candidates will be called for Interview, discipline-wise in the ratio prescribed above.

### **10.0 TRAINING & PROBATION:**

Candidates selected as Executive Trainees will be placed on training for one year. After successful completion of training the candidates shall be placed under probation for one year.

### **11.0 PLACEMENT:**

The selected candidates shall undergo one-year training at various places. The selected candidates will be posted in any of the Mines/Units/Offices of NMDC Ltd. as per requirements. They may be assigned job/function/assignments as per the business requirement of the Company.

### **12.0 HEALTH:**

Before joining, candidates will have to undergo Pre-Employment Medical Examination by NMDC recognized hospital(s) and the decision of NMDC Management will be final and binding. No relaxation in health standards is allowed.

### **13.0 EMOLUMENTS:**

The Executive Trainees will be offered Basic Pay of Rs.50,000/- plus Dearness Allowances (IDA) as per rules of the Company. On successful completion of training of one year, the Executive Trainees will be designated as Assistant Managers in the scale pay of Rs.60,000-1,80,000/- and initial Basic Pay will be fixed at Rs.60,000/- per month.

On successful completion of training, they will be entitled for Basic Pay, Dearness Allowance, perquisites under Cafeteria Approach, PF, Gratuity, PRP and other allowances and benefits as applicable as per rules of the Company.

Being direct recruitment, the Company will not bear any liability on account of Salary/leave salary/pension contribution etc. of previous employment, if any.

#### **14.0 VERIFICATION OF DOCUMENTS WITH ORIGINALS:-**

The candidates who will be called for GD & Interview are required to produce original documents/testimonials, along with self attested photo copies, in support of Age, Qualification, GATE 2022 Score Card, Caste(SC/ST/OBC-NCL/EWS/PwBD/Ex-servicemen) certificates, NMDC Application form etc. for verification of their eligibility as per notification at the time of GD & Interview. In case the candidate(s) do not produce/submit the required documents before attending for Group Discussion & Interview, the candidate(s) will not be permitted to attend GD & Interview and Travelling Allowance will not be reimbursed. The decision of NMDC Management is final in this regard.

#### **15.0 GENERAL CONDITIONS:**

15.1 The Date of Birth as well as the name of the applicant will invariably be taken from 10<sup>th</sup> class certificate issued by the recognized Board and no other proof of date of birth and name shall be accepted.

15.2 The cut-off date for reckoning eligibility for age will be the last date for submitting on-line application as mentioned at point no. 6(b) of this notification. In case, the last date of submitting of application is extended, the original cutoff date for reckoning eligibility will remain unchanged.

15.3 The prescribed minimum educational qualifications are mandatory and in the absence of the same any higher qualification even if possessed by the candidate does not make any candidate eligible to be called for Group Discussion & Interview.

15.4 NMDC Management reserves the right to alter/fix the criteria for calling the candidates for GD & Interview on the basis of GATE-2022 Score and Educational qualification etc.

15.5 During recruitment process, if any information provided by the candidate is found incorrect/incomplete or it is not in conformity with eligibility criteria as specified in the notification for the above post or if it is found that candidate has concealed/distorted any material information his/her candidature will be cancelled at any stage during the recruitment process or even after selection.

15.6 Mere fulfilling of the minimum criteria will not vest any right in candidates for being called for different stages of recruitment process. Depending upon response and requirement, the management reserves the right to raise/relax/cancel/ modify/alter the entire recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever. Decision of management to call the candidates for selection shall be final.

15.7 In case of any typographical errors or omissions, clarification, corrigendum to the notification shall be issued in NMDC website only. In such cases, the last date of receipt of applications will also be extended. In general, no modification in number of vacancies, notified specifications/criteria would be made after issue of employment notification.

**15.8 Before applying Online, all the candidates must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying. No enquiry asking for advice as to eligibility will be entertained. While applying for above post, the applicant should ensure that he/she fulfills all the eligibility and other criteria mentioned above as on the cutoff date and that the particulars furnished are correct in all respects.**

15.9 All the Outstation eligible candidates called and attended for GD & Interview will be

reimbursed Travelling Allowance of second A/C Two Tier Rail/Bus fare on production of Railway/Bus tickets by shortest route as per rules. (TA Form attached as Annexure – I).

15.10 At the time of attending GD & Interview, candidates are required to submit duly filled-in Travelling Allowance form along with its required travelling tickets in original for its re-imburement to the candidates as per eligibility. However, the said Travelling Allowance will be paid through e-payment by NMDC in due course.

15.11 (A) Candidates belonging to SC/ST/OBC(Non Creamy Layer)/EWS/PwBD/Ex-servicemen category should attach a copy of caste/permanent Certificate as applicable in the prescribed proforma specified by Govt. of India. The OBC (NCL) certificate submitted by the candidate should be issued within 06 months from the date of Interview and as per the orders contained in Department of Personnel and Training, Ministry of Personnel, Public grievance and Pensions, New Delhi, Office Memorandum No.36012/22/93-Estt(SCT) dated 08.09.93 and should clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column-3 of the Schedule of the above referred Office Memorandum dated 08.09.93 and also belong to the community listed as OBC (NCL) by Government of India as per latest directives issued by Government of India.

15.11 (B) Candidates seeking reservation under EWS will have to submit an Income and Asset Certificate issued by the Competent Authority. The prescribed format and the competent authority for the said certificate have been mentioned in DOPT Office Memorandum No.36039/1/2019 dated 31.1.19. (EWS Certificate Format attached as Annexure – IV).

15.11 (C) Category (SC/ST/OBC-NCL/EWS/PwBD) once filled in the online application form will not be changed and no benefit of other category will be admissible later on.

15.11 (D) Wherein in any recruitment year any vacancy earmarked for EWS category cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and the vacancy will be filled by other than EWS candidate.

15.12 If the SC/ST/OBC(Non Creamy Layer)/EWS/PwBD certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.

15.13 Ex-servicemen are required to produce equivalence certificate of his/her qualification acquired by them issued by the competent authority at the time of GD & Interview. In absence of the above, candidates shall not be allowed to appear in the Group Discussion & Interview.

15.14 The prescribed Travelling Allowance claim form (Annexure-I), caste certificates for SC/ST (Annexure-II), OBC (NCL) Certificate (Annexure-III) & EWS certificate (Annexure-IV) are available in the notification on the Careers page of NMDC website i.e. [www.nmdc.co.in](http://www.nmdc.co.in) only.

15.15 The term departmental candidates means only those candidates who are currently working with NMDC as permanent employees.

15.16 Information regarding Group Discussion and Interview will be provided in the Admit Card/Call Letter which can be obtained at Careers Page of NMDC website and candidates will be intimated for the same through their email etc. No other communication will be sent to the candidates for Group Discussion and Interview.

**15.17 The candidates applying for the recruitment should ensure that they fulfill all eligibility conditions for the post against which they apply. Their admission at all the stages of selection process will be purely provisional subject to satisfying the prescribed eligibility condition. Mere applying through online mode and issue of Application No. for online application / call letter / admit card to the candidate will not imply that his / her candidature has been finally cleared by NMDC. NMDC takes up verification of eligibility conditions with reference to original documents of the shortlisted candidates at the time of Group Discussion and Interview.**

15.18 Candidates, if shortlisted for Group Discussion & Interview, are required to bring their original GATE-2022 score card as received from GATE-2022 Organizing Authority, at the time of Group Discussion & Interview.

15.19 No interim correspondence will be entertained on any account during recruitment process. **Canvassing in any form will be treated as disqualification.**

15.20 Candidates should retain their printed copy of application form and GATE-2022 Score Card as they can be asked to produce it for future reference.

15.21 Only such PwBD category candidates would be eligible to get the applicable benefit of reservation/concessions whose relevant disability percentage is 40% and above.

15.22 Where the posts specified in this advertisement are not reserved for a category(ies), a reserved category candidate can also apply provided he/she fulfill the criteria specified for Unreserved Category. He/She shall be treated at par with unreserved category candidates in selection process.

15.23 In case of disparity in English & Hindi version of advertisement, English version will prevail.

15.24 Only Indian Nationals are eligible to apply.

15.25 Wherever CGPA/letter grade in a degree is awarded; equivalent percentage of marks should be indicated in the online application form as per the norms adopted by the University/Institute. The candidate will have to produce a copy of these norms with respect to his/her University/Institute at the time of Group Discussion & Interview. Where no norms have been specified, the CGPA/Grade will be presumed to have been provided on a 10 point scale.

15.26 It may be noted that application without valid GATE-2022 Score card will be rejected.

15.27 Court of jurisdiction for any dispute will be at Hyderabad.

15.28 The following information will be provided in the NMDC Website from time to time.

a.	Activation of link on Careers Page of <a href="http://www.nmdc.co.in">www.nmdc.co.in</a> for submitting online application.
b.	Shortlisted candidates for Group Discussion and Interview.
c.	List of provisionally selected candidates.

Candidates are advised to visit NMDC Ltd website [www.nmdc.co.in](http://www.nmdc.co.in) regularly for latest updates.

**AGM (Pers.)**